

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
NATIONAL AIR TRAFFIC CONTROLLERS ASSOCIATION  
AND THE FEDERAL AVIATION ADMINISTRATION**

This agreement is made and entered into by the National Air Traffic Controllers Association, hereinafter referred to as ("NATCA" or "Union"), and the Federal Aviation Administration, hereinafter referred to as ("FAA" or "Agency"), and collectively known as "the Parties". This Agreement represents the complete understanding between the Parties at Chicago Air Route Traffic Control Center concerning Prime Time Leave (PTL) and non-Prime Time Leave (NPTL) for 2019.

**Section 1.** This Agreement applies to all employees in the Air Traffic Controller Specialist (ATCS) and Traffic Management Coordinator (TMC) bargaining unit(s) for the leave year beginning January 6, 2019 and ending January 4, 2020.

**Section 2.** PTL bidding will begin on November 13, 2018 and shall end no later than November 19, 2018.

**Section 3.** The 2019 PTL period shall be from:

March 17, 2019 - April 12, 2019  
May 12, 2019 - September 7, 2019  
November 24, 2019 – December 1, 2019  
December 22, 2019 - January 4, 2020

Definitions:

- a. Accrued Leave: Annual Leave a Bargaining Unit Employee (BUE) will earn in the upcoming leave year.
- b. Accumulated Leave: Unused Annual Leave that a BUE has carried over from previous leave years.
- c. Pre-Approved Leave (PAL): Leave opportunities that equal the total Accrued Leave earned by BUEs, in a given area, within the leave year.
- d. Prime Time Leave (PTL): One or two consecutive or non-consecutive weeks of Annual Leave that a BUE may bid/request within the first round of the bidding process.
- e. Non-Prime Time Leave (NPTL): Annual Leave that is bid at the conclusion of PTL bidding and/or requested prior to the watch schedule being posted.

**Section 4.** After collaboration with the Union, the Agency has determined the amount and distribution of PTL opportunities as identified in Attachment B.

**Section 5.** After collaboration with the Union, the Agency has determined the amount and distribution of NPTL opportunities and whether to redistribute non-selected prime time leave opportunities as identified in Attachment B.

**Section 6.** A week shall be defined as a period of seven (7) consecutive days including RDOs.

**Section 7.** All leave bid/requested within designated pre-approved opportunities shall be considered approved in accordance with Article 24.

**Section 8.** The Parties agree to the following procedures for bidding PTL and NPTL:

- a. Only employees identified in Attachment A are eligible to bid annual leave in accordance with this MOU.
- b. In the first round of bidding, each BUE shall be permitted to bid one (1) or two (2) consecutive or non-consecutive weeks of annual leave within any designated pre-approved opportunity and/or the BUE may elect to request leave outside PAL opportunities. PTL opportunities that are not selected will be adjusted during NPTL bidding per agreements depicted in Attachment B.
- c. In the second and subsequent rounds of the bidding process, each BUE shall be permitted to bid up to two weeks of NPTL per round within any designated PAL opportunity and/or the BUE may elect to request leave outside PAL opportunities.
- d. Rounds of NPTL bidding shall continue for six (6) additional rounds or until all Accrued Leave earned by the area has been bid, whichever comes first. Employees are permitted to pass on subsequent rounds of NPTL bidding.
- e. All employees will be afforded the opportunity to bid all the leave they will accrue within the leave year prior to employees bidding accumulated leave.
- f. At the conclusion of the NPTL bid, NATCA will relinquish to the Agency any pre-approved leave slots in excess of the operational area's accrued leave total.
- g. At the conclusion of each round of the bidding process identified in this Section, the Union's designee(s) and the Agency's designee(s) will meet to review all leave bid and ensure all bids are in compliance with the terms of this Agreement and the Parties CBA.
- h. Procedures for Certified Professional Controller - In Training (CPC-IT)/Developmental employees are as follows: CPC-IT/Developmental employees will follow the same procedures identified in this Section; however, they will bid independently for separate leave opportunities from CPCs and may only bid into PAL.
- i. Employees may not cancel or change leave bid in accordance with this Section until the conclusion of the bidding process.

**Section 9.** The Union shall conduct the bidding process and ensure that all eligible employees are given the opportunity to bid leave in order of seniority in accordance with Section 8 of this Agreement and Article 24 of the Parties CBA. Employees shall be afforded sufficient duty time, if otherwise in a duty status, to participate in the bidding process, including the Union's designee(s) conducting the bidding.

- a. NATCA will develop, under the supervision of the Agency, the bid process and will provide the Agency with a list of the bid order and procedures prior to the bid.

- b. The Agency will assist NATCA in conducting the bid by releasing employees from the floor when it is the employee's turn to bid, based on operational necessity.
  - I. In rounds one (1) through seven (7), an employee will be released prior to their bid time and be required to report back to the area no longer than twenty (20) minutes after their posted bid time. In the event that the employee cannot report back to the area within twenty (20) minutes, the employee will call the area OSIC/CIC.
  - II. During subsequent rounds employees may be released, based on staffing and workload, no longer than twenty (20) minutes when it is their turn to bid.
- c. Each Area NATCA Representative or designee shall be released from operational duties in order to conduct the Annual Leave Bid based on operational necessity. Should the Annual Leave Bidding stall, the NATCA Representative or designee shall report back to the operational area.
- d. Any portion of a week shall count as a full week for bidding purposes.

**Section 10.** Each annual leave bid made during the process identified in Section 8 of this Agreement will be entered into Attachment B.

- a. Upon completion of the Annual Leave Bid, the Agency will verify the completed Attachment B. This will constitute an approved OPM-71 for leave bid into a PAL opportunity.
- b. The Agency will publish the approved annual leave selections and remaining requests in WMT Scheduler, or other authorized electronic means, no later than February 8, 2019.

**Section 11.** Any remaining pre-approved leave opportunities that were not selected during the bidding process or subsequently vacated will remain available until thirty (30) days prior to the posting of the watch schedule and shall be approved in the order in which they are received.

**Section 12.** Accumulated Leave Bid: Employees may submit NPTL requests in excess of the pre-approved leave opportunities using the following procedure:

- a. The Air Traffic Manager and Facility Representative will meet and collaboratively discuss the potential for additional leave opportunities.
- b. The Agency will identify leave opportunities that will be approved if selected in the Accumulated Bid process. These opportunities will be added to Attachment B after the Accrued Leave Bid.
- c. The Union will conduct the Accumulated Leave Bid provided there are still bidders.

- d. Each BUE shall be permitted to bid up to five days total of NPTL within one or two weeks per Accumulated Annual Leave Bid round.
- e. At the conclusion of the Accumulated Leave Bid, any additional leave opportunities identified in this Section and not bid, will be relinquished to the Agency.
- f. At the conclusion of the Accumulated Leave Bid identified in this Section, the Union's designee(s) and the Agency's designee(s) will meet to review all leave bid and ensure all bids are in compliance with the terms of this Agreement and the Parties CBA.
- g. Upon completion of the Accumulated Annual Leave Bid, the Agency will verify the completed Attachment B. This will constitute an approved OPM-71 for leave bid into an accumulated leave opportunity.
- h. Procedures for CPC-IT/Developmental employees are as follows: CPC-IT/Developmental employees will follow the same procedures identified in this Section; however, they will bid independently for separate leave opportunities from CPCs and may only bid into PAL.
- i. Any leave requests not approved at the conclusion of the bid process will be published into WMT Scheduler, or other authorized electronic means, as soon as practicable, in accordance with Article 24, Section 13.
- j. The Operations Manager and Area Representative will collaboratively review all denied leave requests made during the bid process. This review will occur during individual pay period builds and in accordance with Article 24 Section 13.

**Section 13. Method for Requesting NPTL outside of Bid Process:**

- a. WMT Scheduler, or other authorized electronic means, will be the primary method of requesting annual leave outside of the Annual Leave Bid procedures.
- b. NPTL may be requested up to 365 days in advance.
- c. Any leave requests made outside of the Annual Leave Bid process will be prioritized behind any requests made within the bid process.

**Section 14. Rebidding/Area Certification**

- a. NATCA will provide the agency updated Bid Annual Leave week(s) within the original approved leave block for employees whose schedules are changed voluntarily due to a rebid.
- b. NATCA will provide the Agency updated Bid Annual Leave dates that correspond with the original approved leave block for employees whose schedules are changed involuntarily due to initial area certification.

**Section 15.** Any discrepancies involving interpretation during the course of this MOU will be reviewed and decided upon by the Parties to this agreement. This MOU may be reopened by the Parties in accordance with Article 7 of the CBA.

**Section 16.** This agreement shall expire on the last day of the 2019 leave year, January 4, 2020.

Signed this 4th day of October, 2018

For the Union:



10-4-18  
NATCA Facility Representative

For the Agency:



10/4/2018  
Air Traffic Manager

## 2019 ROSTER - EAST AREA

	CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
	NAME	33	NAME		NAME	
1	Breidenbach, Robert	Ret. 6/30/19	46		Goering, Keith (MDQ)	Ret. 11/30/19
2	Ertz, Ryan		47		SHADOW	Starleaf, Christopher
3	Feige, Greg		48			Hines, Jason
4	Fenstermaker, David		49			FD
5	Fly, Daniel		50			
6	Govednik, Ian		51			
7	Kendall, Jasmine		52			
8	Kim, Sung		53			
9	Korf, Melissa		54			
10	Lewandowski, Raymond		55			
11	Lincoln, Robert		56			
12	Liska, Jonathan		57			
13	McGinty, Jeremy		58			
14	McWee, Michael		59			
15	Mendenhall, Robert		60			
16	Moeller, Danika					
17	Morales, Jose					
18	Myers, Ryan					
19	Nelson, Curtis					
20	Nelson, Scott					
21	Parnell, Tera					
22	Perez, Daniel					
23	Prelich, Jozef					
24	Scegiel, Matthew					
25	Schwinn, Benjamin					
26	Sexton, James					
27	Shaw, Laine					
28	Sorenson, Steven					
29	Swanson, Jake					
30	Taylor, Steven					
31	Vitek, Michael					
32	Weidenbach, Samuel					
33	Wiezorek, Lewis					
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					Developmental List	
					NAME	11
			1	Barker, Timothy		
			2	Diaz, Michael		
			3	Erdmann, Justin		
			4	Garnhart, Koby		
			5	Gibson, Allison		
			6	Martin, Ken		
			7	Meek, Parker		
			8	Momjian, Curtis		
			9	Salazar, Samuel		
			10	Whidden, Danielle		
			11	Wood, Steven		
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## ATTACHMENT A:

## 2019 ROSTER - NORTH AREA

CPC List		Notes	CPC List Continued		Notes	OTHER	Notes
	NAME	31		NAME		NAME	
1	Balunda, Michael		46		SHADOW	Cardaras, Andrew	Ret. 02/28/19
2	Baptista, Robert		47			Jonathan, Andrew	TFR
3	Bauer, Brad		48				
4	Bender, David		49				
5	Cassell, Brant		50				
6	Dell, Jenna		51				
7	Duffey, Michael	Ret. 09/30/19	52				
8	Eckstein, Julie		53				
9	Gillibrand, Todd		54				
10	Golovin, Nicholas		55				
11	Harrison, Dean		56				
12	Hart, James		57				
13	Hart, Julie		58				
14	Ithal, James		59				
15	Jenkins, Kevin		60				
16	Kraus, Carie						
17	Labudde, Nicholas						
18	Lanzara, Joseph						
19	Madsen, Benjamin						
20	McCluskey, Jeffrey						
21	Norton, Brian						
22	Pivonka, Joseph	Ret. 10/31/19					
23	Ramsey, Tracy	Ret. 11/30/19					
24	Rand, Joseph			Developmental List			
25	Rentschler, Kelly			NAME	14		
26	Sands, Michael		1	Arvoy, Pasquale			
27	Sharpe, Joseph		2	Digiacomo, Anthony			
28	Sneller, Jason		3	Dofflemyer, Robert			
29	Swanson, Mark		4	Ennis, Kenneth			
30	Webster, Kyle		5	Evans, Anthony			
31	Witte, Evan		6	Gaddini, Mark			
32			7	Gonzalez, Reynaldo			
33			8	Guihan, Jordan			
34			9	Houdlette, Bradford			
35			10	Klein, John			
36			11	Nichols, Ronald			
37			12	Shea, Matthew			
38			13	Small, Tell			
39			14	Vinci, Paul			
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**2019 ROSTER - NORTHEAST AREA**

CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
NAME	29	NAME		NAME	
1 Arevalo, Rudy		46		Hauck, Toby	FAC REP
2 Asmus, Edward		47		Prigge, Stacee	12/22/18
3 Corso, Dustin	ERR 6/9/19	48			
4 Curl, Tiffany		49			
5 Debruicker, Michael		50			
6 Duda, Adam		51			
7 Geary, Patrick		52			
8 Gribschaw, Brian		53			
9 Gwyer, Todd		54			
10 Hegarty, Genevieve		55			
11 Land, Marlaina		56			
12 Lesnicki, Marcin		57			
13 Lewis, Clifford		58			
14 Malone, David		59			
15 Marzell, Gloria		60			
16 Morales, Jessica					
17 Nicholas, David					
18 Parnell, Armar					
19 Passialis, Socrates					
20 Phillips, Matthew					
21 Power, Kevin					
22 Schwarz, Stephen					
23 Snider, Joel					
24 Sweet, John		<b>Developmental List</b>			
25 Thompson, Tiffany			NAME	15	
26 Thue, Joseph		1	Baniecki, Andrew		
27 Tschida, Matthew		2	Betelak, Luke		
28 Vander Veen, Bradley		3	Carrerio, Jonathan		
29 Weber, Kristin		4	Couch, Alexander		
30		5	Dailey, Conor		
31		6	Fox, Edward		
32		7	Hackler, Garrett		
33		8	Kang, Hyungmin		
34		9	Mannette, Kelvin		
35		10	Neal, Maurice		
36		11	Price, Daniel		
37		12	Pugh, Kelley		
38		13	Swanljung, Andreas		
39		14	Trinh, Huy		
40		15	Wilson, Bryce		
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**2019 ROSTER - NORTHWEST AREA**

CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
NAME	34	NAME		NAME	
1 Albert, Anthony		46		SHADOW	Monaghan, Edward
2 Chrenen, Mark		47			Ret. 2/28/19
3 Ehrman, Ralph	Ret. 8/31/19	48		Smid, Raymond	TFR
4 Evans, Cory		49			
5 Evans, Kenneth		50			
6 Failor, Carl		51			
7 Gabel, Amy		52			
8 Gruber, Jennifer		53			
9 Hackney, Charles	ERR 8/4/2019	54			
10 Hannigan, Daniel		55			
11 Hoesley, Helen		56			
12 Hughes, Blakely		57			
13 Konzal, Jeffrey		58			
14 Kshatriya, Jay		59			
15 Kunst, Michael		60			
16 Ludvigson, Jonathan					
17 Mabbitt, Maxwell					
18 Meyer, Andrew					
19 Mockler, Michael					
20 Poces, Melissa					
21 Ronowksi, Bradley					
22 Rosales, Mariano					
23 Rux, Nathan					
24 Sano, Lisa					
25 Sipich, Sarah					
		Developmental List			
		NAME	10		
26 Skonie, Patrick		1 Andrews, Matthew			
27 Soto, John		2 Barr, Matthew			
28 Spiwak, Philip		3 Campbell, Jeremiah			
29 Swanson, Eric		4 Ford, Lamon			
30 Torres, Gabriel		5 Galindez-Arroyo, Isabelle			
31 Turnbull, Matthew	ERR 8/4/2019	6 Guth, Joseph			
32 Vogelsinger, Brian		7 Malicote, Austin			
33 Waid, Matthew		8 McGillicuddy, Cameron			
34 Wyatt, Russell		9 Vanwinkle, Tyler			
35		10 Vilicka, David			
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## ATTACHMENT A:

## 2019 ROSTER - SOUTH AREA

CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
NAME	32	NAME		NAME	
1 Bacon-McNeal, Delorean		46		Zilonis, Brian	?
2 Ballard, Joshua		47			
3 Behrens, Jeffrey		48			
4 Bellomo, James		49			
5 Bowers, Russell		50			
6 Branch, Bethany	ERR 6/9/19	51			
7 Buchanan, Michelle		52			
8 Chalberg, Matthew		53			
9 Cieplik, Richard		54			
10 Cribbs, Reggie		55			
11 Deznan, Patricia		56			
12 Gaber, Gaston		57			
13 Gault, Carrie		58			
14 Gonzalez, Monica		59			
15 Hall, John	Ret. 7/31/19	60			
16 Hargrove, Adam					
17 Harris, Ryan					
18 Henison, Trenton					
19 Hollarbush, Kris					
20 Indurante, Benedict					
21 Marshall, Donald					
22 McWhorter, Justin	ERR 8/4/2019				
23 Michalowski, Justin					
24 Mildice, Luke					
25 Pallan, Quentin					
		Developmental List			
		NAME	12		
26 Prochaska, Dawn		1 Berry, Anwar			
27 Schulz, Cassandra		2 Deidrich, Troy			
28 Sipich, David		3 DeWitte, Alex			
29 Spaeth, Alexander		4 Eilers, Sylas			
30 Wyland, Gregory		5 Ford, Cody			
31 Zaczek, Felix		6 Griffith, Caitlin			
32 Zurales, George		7 Jaramillo, Carlos			
33		8 Kong, John			
34		9 Martz, Andrew			
35		10 Millette, Allen			
36		11 Schmaus, Tyler			
37		12 Siegel, Brian			
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**2019 ROSTER - SOUTHEAST AREA**

CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
NAME	36	NAME		NAME	
1 Actipis, Alexander		46		Richards, Jeffrey	ARVP
2 Augustad, Allen		47			
3 Baggett, Chad		48			
4 Barnes, James	Ret. 10/31/19	49			
5 Bell, Andrew	Ret. 12/31/19	50			
6 Brown, Kent		51			
7 Browne, Darlene		52			
8 Burton, Thomas		53			
9 Cook, Brittany		54			
10 Costion, John		55			
11 De Witte, Paul		56			
12 Dillard, Gene		57			
13 Edwards, Marcus		58			
14 Elliott, Tyler		59			
15 Ferg, Jeremy		60			
16 Freund, John					
17 Kilroy, Edward	Ret. 11/30/19				
18 Klaczynski, Nicholas					
19 Kokalj, Ryan					
20 Kurteff, Todd					
21 Lesniak, Thomas					
22 Marincic, Derek					
23 Miller, Laura					
24 Morrison, Eric					
25 Pak, Sul K					
26 Puckett-Parnell, Tamekia				NAME	12
27 Ramirez, Omar		1 Alegado, Melvin			
28 Rufle, Michael		2 Deimert, Michael			
29 Schmaling, Brian		3 Hradecki, Domnik			
30 Shaw, Eric	ERR 6/9/19	4 Lebda, Thomas			
31 Smith, Satoya		5 Mahilo, Brian			
32 Sullivan, Craig		6 Miller, Nickolas			
33 Trafton, Kevin	Ret. 12/31/19	7 Moore, Tyler			
34 Warner, Leda		8 Seo, Duk			
35 Watkins, James		9 Snively, Madeline			
36 Willman, Michael		10 Sanchez, Braden			
37		11 Rojas, Jorge			
38		12 Pemberton, Scott			
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## ATTACHMENT A:

## 2019 ROSTER - SOUTHWEST AREA

CPC List	Notes	CPC List Continued		Notes	OTHER	Notes
		NAME	NAME			
1	Alvarez, Jose	34	46		Fournier, Joel	ZTL 9/16/2018
2	Atanasova, Silviya		47	SHADOW	Barnard, Alexander	ERR 2/17/19
3	Bammesberger, Brian		48			
4	Bartlett, William		49			
5	Berblinger, Gary		50			
6	Berdebes, Nick		51			
7	Beyer, Christopher		52			
8	Campbell, Elizabeth		53			
9	Chase, Christopher		54			
10	Compton, Nathaniel		55			
11	Dirks, Peter		56			
12	Ellis, Alison		57			
13	Giuliano, John		58			
14	Gonnella, Todd		59			
15	Kaster, Corey		60			
16	Klimowski, Daniel					
17	Knorre, Nathan					
18	McNair, Kevin					
19	Menconi, Kenneth					
20	Nelson, Emily					
21	Paul, Kevin					
22	Peterson, Bradley					
23	Prucak, Alyssa					
24	Reid, Reinaldo			Developmental List		
25	Ridgley, Arthur			NAME	13	
26	Smith, Daniel		1	Blees, Otto		
27	South, Terrell	Ret. 10/31/19	2	Estes, Anthony		
28	Tarr, Kenneth		3	Friel, Matthew		
29	Velasquez, Nelson		4	Gamble, Sean		
30	Wachal, Melissa		5	Jorgenson, Christopher		
31	Wedeen, Kenneth		6	Kinley, Austin		
32	Widick, Leslie		7	McQuirk, Peter		
33	Wilke, Jeffrey	Ret. 6/30/19	8	Mikelsons, Kristine		
34	Zack, Austin		9	Pankey, Rasheda		
35			10	Rohde, Kyle		
36			11	Soyk, Jeffrey		
37			12	Venturella, Monica		
38			13	Ward, Collin		
39			14			
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## ATTACHMENT A:

## 2019 ROSTER - TMU

CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
NAME	16	NAME		NAME	
1 Click, Clint		46			
2 DiMartino, Jill		47			
3 Fisher, Robert		48			
4 Gebhardt, Lynette		49			
5 Hansen, Adrian		50			
6 Hommowun, Stephen	HQ 8/4/2019	51			
7 Johns, Nathan		52			
8 Koerner, Chirstopher		53			
9 Lipan, Michael		54			
10 Markovic, Milan		55			
11 Nagao, Adam		56			
12 Powles, James		57			
13 Rhodes, Justin		58			
14 Salazar, Lorena		59			
15 Sanders, Douglas	ZMP 9/15/19	60			
16 Wills, William					
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23					
24		<b>Developmental List</b>			
25		NAME	1		
26		1 Farrell, Donald			
27		2			
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31		6			
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34		9			
35		10			
36		11			
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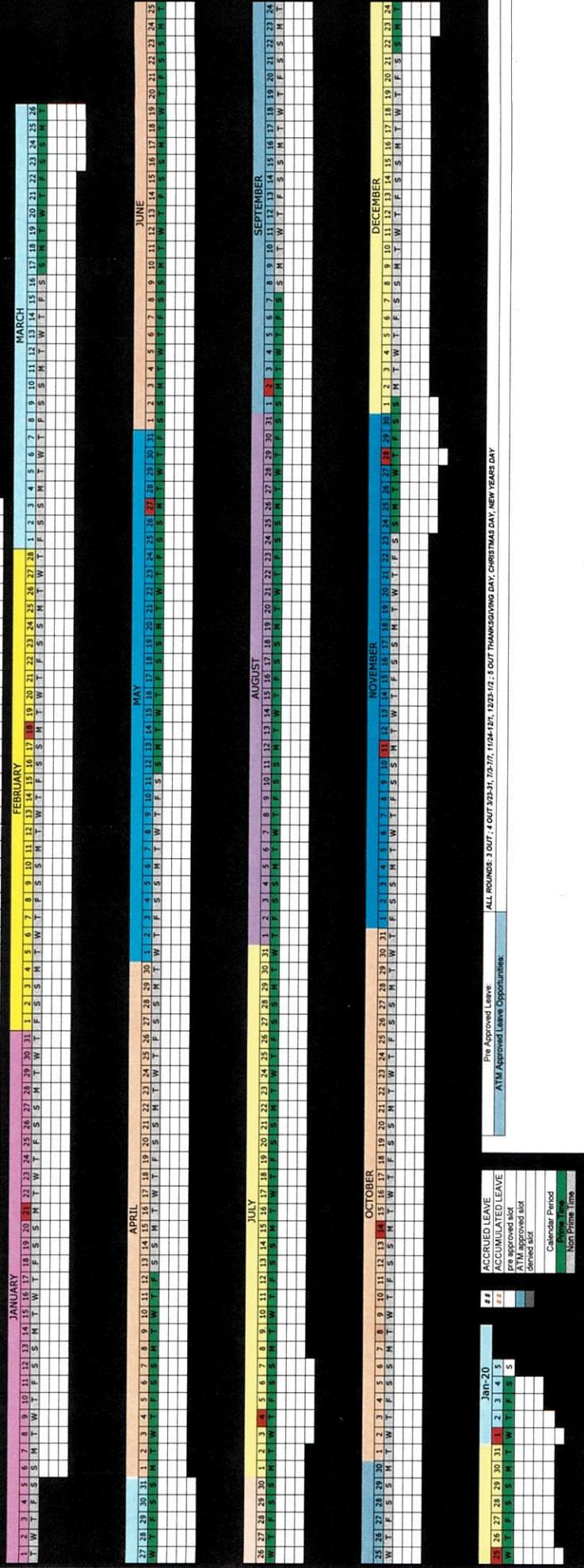
## 2019 ROSTER - WEST AREA

CPC List	Notes	CPC List Continued	Notes	OTHER	Notes
NAME	32	NAME		NAME	
1 Bernard, Tiki		46			
2 Buchanan, Brandon		47			
3 Colbenson, Steven		48			
4 Cramer, Lawerence		49			
5 Dierking, Ryan		50			
6 Dixon, Kyle		51			
7 Dowdy, Marvin		52			
8 Glant, Joshua		53			
9 Harbach, Danesa		54			
10 Hargrove, Jason		55			
11 Hayes, Jonathan		56			
12 Indelli, Michael		57			
13 Ithal, Carl		58			
14 Jacobson, Andrea		59			
15 Jahn, Christopher		60			
16 Johnson, Paul					
17 Jonke, Eric					
18 Jordan, David					
19 Keel, Ryan					
20 Kubanda, Natasha	ERR 6/9/19				
21 Kunowski, Jon					
22 Little, Jeffrey					
23 Lysen, David					
24 Meyers, Robert					
25 Nottolini, Debora					
26 Olznoi, James					
27 Palermo, Wendy					
28 Park, David					
29 Poterek, Christopher					
30 Rosenberg, Ryan					
31 Sapata, Paul	Ret. 4/30/19				
32 Wood, Kelly					
33					
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Developmental List		
	NAME	11
1	Garinger, Alec	
2	Jezierski, Joeseph	
3	Leine, Michelle	
4	Olinger, Luke	
5	Pruitt, Jacob	
6	Rayburn, Michael	
7	Schmidt, Justin	
8	Schwartz, Allen	
9	Scott, Kimberly	
10	Sova, Felicia	
11	Thum, Daniel	
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## 2019 East Area Annual Leave Bid

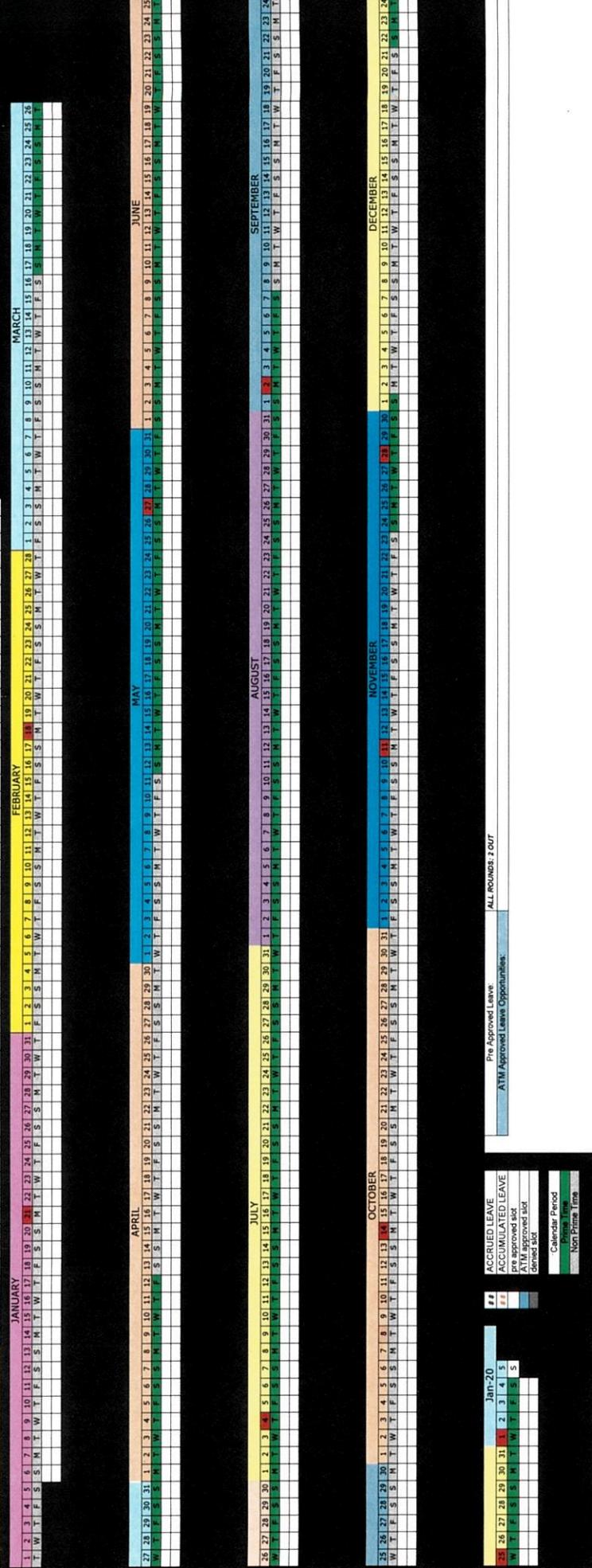
CALL-IN NUMBER:



## 2019 East Area Developmental Annual Leave Bid

0

CALL-IN NUMBER:



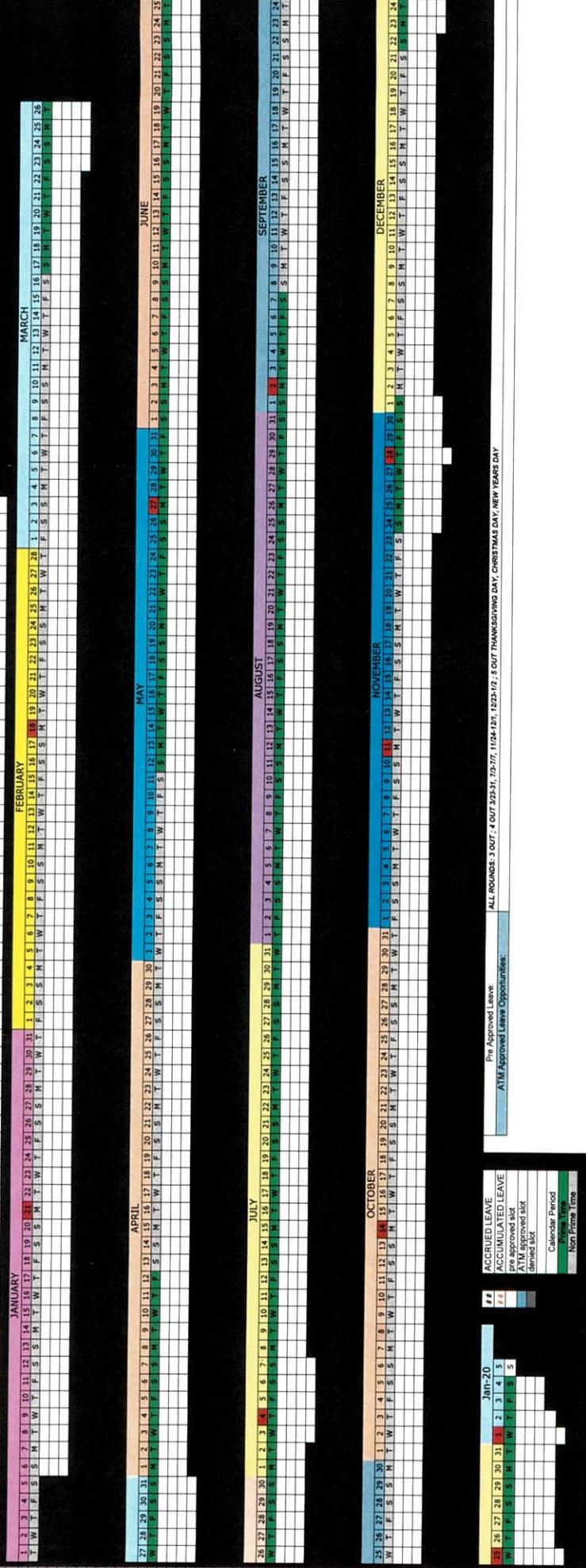




## 2019 Northeast Area Annual Leave Bid

0

CALL-IN NUMBER:













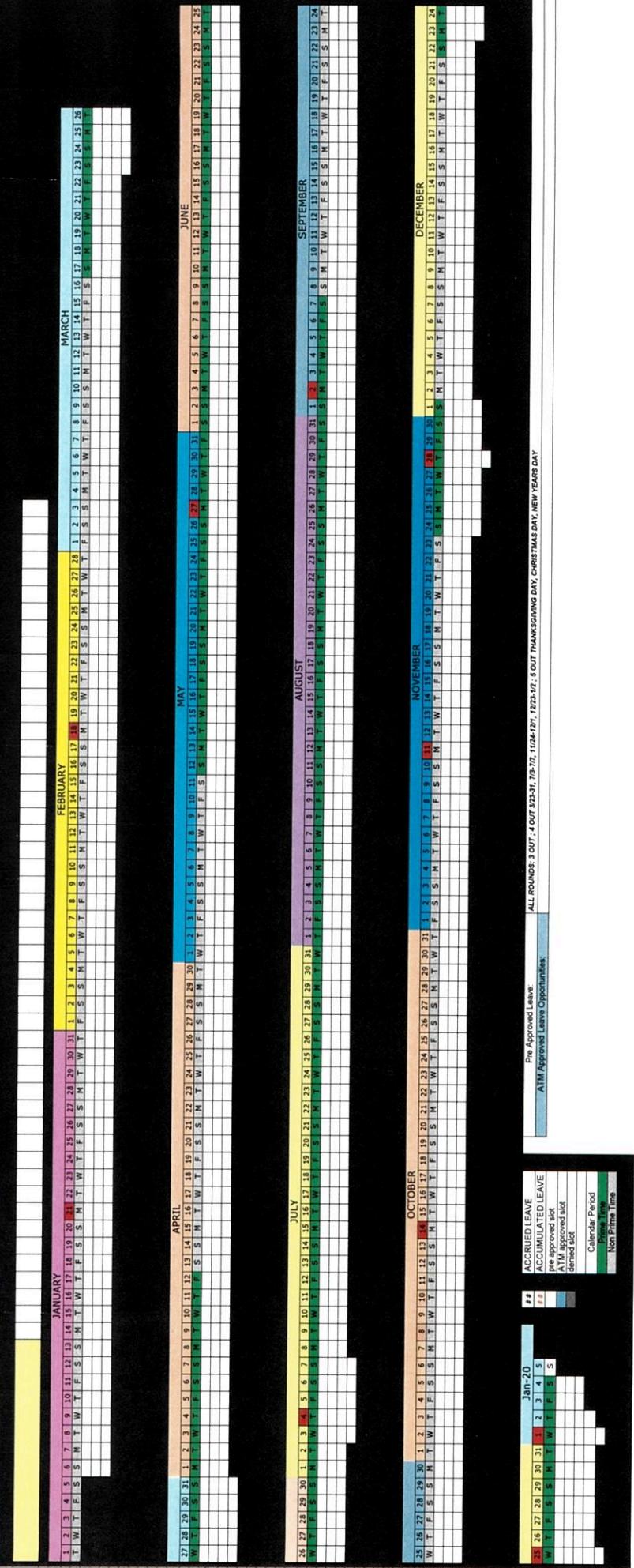




## 2019 Southwest Area Annual Leave Bid

CALL-IN NUMBER:  
 

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